

## **RWS BOT Meeting Minutes November 20, 2013**

Present: Monica Hopkins, Katie Adams Parrish, Brian Bechtold, Roberto Trostli, John Moses, Kathy O'Bryan, Wey McLeod, Jennifer Fleming, Kim Washburn, Amy Holland,  
Absent: Pete Svoboda (or some representative from Administration)  
Guests: Deborah Baharloo

### **Opening Verse:**

#### **Approval of Agenda**

Additional item: Remission

Motion: KAP

2nd BB

⇒ Agreed

#### **Approval of Minutes from Oct. 16th meeting**

Motion: KAP

2<sup>nd</sup> WMcL

⇒ Agreed

#### **5:40 Approval of Consent Agenda**

Reports received: Admin., Development, Faculty, Finance, Long Range Planning, Nominating, PA, Personnel, Enrollment, TAC, Marketing

Motion: KOB

2<sup>nd</sup> BB

⇒ Agreed

#### **Remission Policy**

The history of BOT's work on the the remission policy was shared and there was discussion regarding when/how the policy was implemented

Conclusions: any policy that the BOT creates needs to be clearly identified in the minutes and shared the relevant constituents

#### **Auction**

Plans for the auction were shared

There are big changes for the big fundraising event for this year to to make more money & bring in the larger community

Earnings are estimated as being in the \$20 – 25,000

Tickets will be in the \$30 – 35 range but thinking of a VIP option that might cost more

An account of the Circus Zirkus RVA will be distributed to the community.

Questions were raised regarding part of the proceeds going to a private cause

⇒ ACTION ITEM: a proposal will be sent to the BOT via email, and the BOT will decide whether proceeds can go to this cause

#### **Founders Scholarship**

It was proposed that the Scholarship Committee create a charter which outlines what it is tasked to do and how it plans to proceed.

The BOT supported this proposal

A document that outlines the history of the Founders Scholarship in 2010-11 has been compiled. It addresses the questions of whether the Board was involved in creating, reviewing or approving the criteria for the scholarship.

⇒ ACTION ITEM: This document should be shared with the BOT

AH reported on open house at St. Andrews school; was glad to be able to speak about the scholarships to prospective parents; spoke about Orchard House's comments about their financial aid program which has not been able to support a diversity of economic classes; Sabot School has no tuition adjustment at all. AH felt very good about our schools ability to offer these scholarships

### **Nominating**

A letter from a nominee was read. She isn't able to join the BOT at this time because of personal reasons but thanked the Board for the invitation.

### **Finance**

Reports that there will be \$10,000 for administrative expenses this year.

A Financial Audit would cost about \$5,000

Cost for Exit Interviews not known

⇒ Agreed: BOT supports having the audit this year.

### **Fulton Hill visit**

It was reported that LRP visited the Fulton Hill school and will review the issues that the visit raised.

### **Governance Initiative Feedback**

The BOT offered feedback regarding the current organizational/governance structure. This feedback will be taken up by the Governance Initiative Group along with the other feedback. There is still a question of how/where proposals would be brought for any changes in organization/governance.

### **Upcoming Events**

Observation Day Nov. 21st, 8:30am

Dec. 11 next BOT meeting 5:30 – however long we need

### **Closing Verse/Adjourn**