

Parents Association Agenda

April 14, 2015

A healthy social life is found only,
When in the mirror of each soul the whole community finds its reflection,
And when in the whole community the virtue of each one is living.
~Rudolf Steiner

Time	Topic	Speaker
6:00 pm	Welcome and Introductions	All
6:05 pm	Approve March Minutes, Questions?	Kim Washburn
6:10 pm	PA Class Representative Reports	Class Reps
6:30 pm	Committee Updates Q&A	Kim Washburn
6:35pm	Committee Discussions Executive <ul style="list-style-type: none"> ❖ Accreditation Update ❖ Nomination of PA Officers ❖ PA Budget Surplus Hearts <ul style="list-style-type: none"> ❖ Teacher Appreciation Planning Hands <ul style="list-style-type: none"> ❖ Volunteers for Powhatan Fiber Fest 	Kim Washburn Katie Adams Parrish Kim Washburn
7:00 pm	May Faire	Roberto Trostli
7:15 pm	Questions/Discussion	All
7:30 pm	Adjourn	All

Upcoming Events

- ❖ Windows on Waldorf Open House – April 18th - 10:00 am
- ❖ Powhatan Fiber Fest – April 25th – 10:00 am
- ❖ May Faire – May 2nd – 10:00 am – 2:00 pm
- ❖ Next PA Meeting – May 6th – 6:00 – 7:30 pm
- ❖ Games Night – May 9th – 5:30 – 8:00 pm

Committee Updates

- *Executive Committee*
 - Highlights from the March BOT Reports held March 18, 2015
 - Operations – Pete Svoboda
 - Coordinating with Compass to transition various business office functions

- Coordinated asbestos inspection
- Supported Social Services inspection
- Coordinating fire escape repairs
- Personnel – Pete Svoboda, Ophelia von Ludwig
 - First Grade teacher search underway
 - Working on employment contracts for next year
 - Faculty intentions for next year received
- School Director – Roberto Trostli
 - Development – wrote solicitation letters and thank you letters for Grandparent annual fund campaign in January, strategized list of grant possibilities with Jeff Roberts, continued support with the Auction planning and preparation.
 - Enrollment/Marketing – Assist with re-enrollment process, led several school tours and interviews with prospective families, revised RWS's online profiles on several search engines, developed proposal for "Attracting new families to RWS".
 - Community Development – planned May Faire; worked with Leadership Team and Faculty College on 2015-16 budget proposals; Recruited archery teacher for 6th grade
- Faculty Report – Jennifer Fleming, Faculty Chairperson
 - Faculty will begin self-study in March to continue for the remainder of the year based on requirements for accreditation from AWSNA/SAIS/VAIS
 - SAIS and VAIS membership applications to be submitted
 - Faculty has begun planning for next year
 - 2015-16 First Grade teacher search underway
- Enrollment – Cary White
 - Current enrollment number at 133 students
 - Re-enrollment currently underway
- Marketing – Roberto Trostli
 - Met to discuss branding, the website and proposed blog
 - Suzanne Rosenhammer and Adam Lacy agreed to become Marketing Committee co-chairs
 - Marketing activity for May Faire to include development of logo, poster, flyer, invitations, lawn signs and web campaign
- Development – Craig Schwartz
 - Annual fund effort approaching \$70,000 against goal of \$100,000 and budget line item of \$65,000
 - Jeff Roberts has started to explore grant opportunities in collaboration with Alison Kent
 - Annual Auction Gala (\$20,000) and May Faire (\$15,000) expected to close the remaining fundraising gap to reach the \$100,000 goal
- Long Range Planning – Bethany Craig
 - Point people from LRP, listed below, will work with other areas (*italicized*) of the school for guidance in outlining steps to achieving the goals of the school's current long range plan
 - Strong leadership and governance – Katie Adams Parrish, Alison Thurber - *Board, College, Leadership Team*
 - Financial security – Alison Kent – *Finance Committee, Development*
 - Robust internal and external communication – Roberto Trostli, Alison Thurber – *Operations, Marketing*

- Owning our facility – Wey McLeod , Craig Schwartz, Kathy O'Bryan – *Full faculty, Community, Finance, Development*
 - AWSNA and VAIS Accreditation – Bethany Craig, Jennifer Fleming – *Steering committee for Accreditation*
 - Post – Waldorf Educational Program – Roberto Trostli – *College, Full Faculty, Development*
- LRP committee to decide whether the school should extend the three year plan to a five or six year plan.
- Long Range Plan to be adjusted based on accreditation requirements from SAIS or VAIS
- Will work on format for presentation of the Long Range Plan
- Finance Committee – Elisabeth Corey
 - Evaluation of all accounting records in process
 - Creating accurate accounting report for BOT
 - Finance Committee meeting held to review reporting and Long Range Plan
- Nominating/Board Development – Lynn White
 - Will work in collaboration with Board Executive committee to review bylaws, board committee structure and charters, and developing recommended Board policies.
 - Board members expected to state their intentions for next year this month.
- PA Financial Report
 - Total Monies (not including dues and Kroger Payment) – **\$7304.94**
 - Bank Account Balance - \$7229.94
 - Pending Deposit - \$75.00
 - Pending Kroger payment - \$710.45
 - Pending PA dues for 2014/15 - \$2375.00

RWS Parents Association Banking Summary

2014 - 15 School Year 8/1/2014 through 4/13/2015

Balance

Starting Balance	\$	7,707.87
Ending Balance		\$7,229.94
NET CHANGE	\$	(371.03)

INCOME

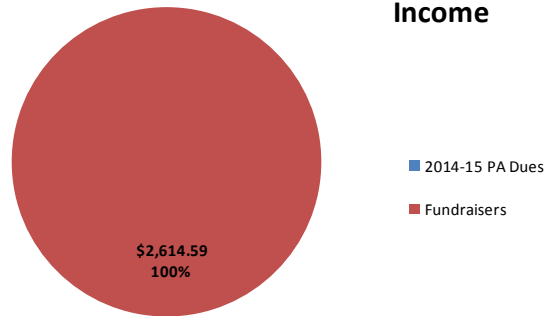
2014-15 PA Dues	\$	-
Fundraisers	\$	2,614.59
TOTAL INCOME	\$	2,614.59

* \$2375.00 dues transfer expected in April

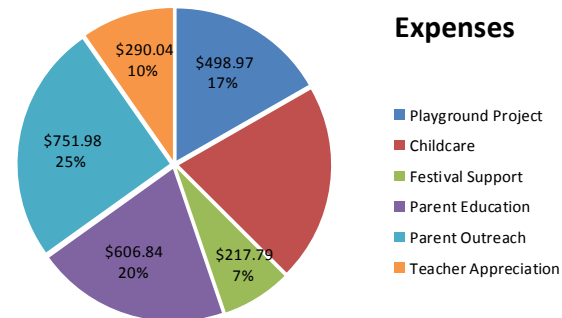
EXPENSES

Playground Project	\$	498.97
Childcare	\$	620.00
Festival Support	\$	217.79
Parent Education	\$	606.84
Parent Outreach	\$	751.98
Teacher Appreciation	\$	290.04
TOTAL EXPENSES	\$	2,985.62

Income



Expenses



- *Heads Committee – Open*
 - Committee Chair position remains open
 - Parent Education event – Waldorf Through the Grades was well attended with over 20 people attending
 - Fundraiser Earnings as of 4/13/2014 – **\$2785.40**
 - Scrip
 - 7/1 – 12/31/2014 – \$923.51
 - 1/1/2015 – 4/13/2015 – 161.65
 - Kroger Community Rewards
 - 9/1 – 11/30/2014 – \$787.79
 - 12/1/2014 – 2/28/2015 - \$710.45 – *payment pending*
 - Box Tops - \$202.00 – *payment pending*
- *Hearts Committee – Katie Adams Parrish*
 - Community Care:
 - **Spring Festival Dress and Clothing Swap** held week before Spring Break
 - **Faculty Appreciation Week** – to be held week of May 18th – we will discuss details during the meeting.
 - Socials - Family Contra Dance was held March 14th – after paying the band and the caller, the PA made \$35
- *Hands Committee – Tracy Haines*
 - **Beautification** – looking into the possibility of having a professional come and present spring gardening tips to parents and then beautify the front planter boxes as a project

- **Playground Improvement**
 - 2 Slack lines were purchased and given to the grades classes.
 - Pete worked on the rebuilding of the small play structure over Spring Break. We had only one volunteer.
 - Next task is the Gaga Pit – location needs to be identified and building crew established
- **Volunteerism**
 - Waiting for an update from Nancy Cross and Roberto Trostli on the volunteer task force and recommendations for volunteer engagement moving forward
 - May Faire (May 2nd) will have volunteer needs – we will discuss during our meeting
 - Requested an update from Roberto Trostli on the volunteerism task force