

Richmond Waldorf School
PA Meeting Minutes

June 2th, 2015

The following are the meeting minutes for June of the 2014-2015 school year:

Attendance – Kim Washburn, Annie Lacy, Terry Wyllie, Megan Chase, Roberto Trostli, Tim Thurber, Yadira Carrillo Nevarez, Elisabeth Corey, Katie Adams Parrish, Niki Randall, Ophelia von Ludwig, Cary White, Lilah Sol, Noelle Watson, Irina Baranova

- Introduction by Kim Washburn (Her final as moderator) & Welcome
- Opening community verse
- No Introductions as everyone was well acquainted.
- The May minutes were approved. The amount from May Faire will need to be adjusted.
- Proceeded to have class updates from each grade. The following is a brief description by each:
 - Acorn: Having show and tell and doing all kinds of art.
 - 1st Grade: finished their play the Fisherman and His Wife then went on a field trip with the Charlottesville school. They then went to Lewis Ginter and to Maymont.
 - 2nd Grade: Two field trips in one week. Maymont then went strawberry picking at Gallmeyer Farms. Finished all their blocks.
 - 3rd Grade: Went to the animal farm near Charlottesville, stayed two nights and were very happy, fed animals, planted and then also went strawberry picking. Did a mini string concert. They are building a straw bale house in the playground.
 - 4th Grade: Math and cleaning according to one child.
 - 5th Grade: They went to see a bee keeper and are finishing up the Botany block and had some potential student visitors. Getting ready for final assembly Eurythmy performance and have selected their instruments and languages for next year. Spent a lot time on Eurythmy.
 - 6th Grade: They went Spelunking, which was apparently quit fun although a bit scary at times. They then traveled to Moorefield mines to look for gemstones and study other minerals a lot of photos on Facebook. Finished their book The Bronze Bow and then wrote two paragraphs about a particular chapter.
 - 7th Grade: Did their play A Christmas Carol (in May) then went up to DC. They saw the American history museum and Spy museum and had a picnic lunch. Well behaved and are finishing up writing blocks.
 - Executive Committee /Board updates:
 - Given out prior to meeting and will be posted along with the Agenda for anyone to read.
 - Exploring position ideas to supplement the middle school program. Some ideas were presented and will seek out budgeting parameters. The budget will be approved but will need some tweaks. The school budget does not go out to the parents and there was a question about this. Claudio is only

teaching at 70% so some of her functions will need to be supplemented. The board will discuss further implications regarding this themselves.

- Board of Trustees minutes are no longer posted. There will be a year end letter from the board after the year ends and before next year starts to let parents know what is going on.

- Fundraising:

- Have reached our commitment goal but there are still other fundraising events still to happen in the last week or so.

- Volunteerism:

- A report was given out showing the findings and recommendations which needs coordination at the staff level to oversee. This will be one person's particular duty to oversee many areas that involve volunteerism. The online listings were successful for those who go online to see. About one third of student body and most of the teachers volunteered.
- We need to find out where the PA and the volunteer committee overlap.
- Biggest question is should we have classes do volunteer duties throughout the year or do it by hours. Clip board volunteering worked out very well particularly regarding the May Faire.
- Volunteerism falls under the Hands Committee, but we did not have any one person acting as PA volunteer coordinator. Volunteer needs were established using the class responsibilities document and then on an as needed basis via PA meetings.
 - Questions. Regarding paid volunteer doubling duty of enrollment coordinator is too much. There is a grey area in that we need someone who can be depended on to coordinate volunteering but also do double duty or just have one person be paid. Maybe find a person within the community and have them do the job solely. A point was made that maybe if the person is from outside, that this would be better.
 - This would be a part time position that includes enrollment, volunteer coordinator and marketing. 20 hours per week. The general feeling is that this would be too much for one person.
 - Roberto did this the past year and he knows that it can work.
 - There is not enough money to have just one person to do the job.
 - Applications for Enrollment/Marketing position will be posted within the next two weeks.
 - Is there a way to have something over the summer where PA volunteers can reach out to other parents outside of the school to get more enrollment, because we need more students? This question was brought up.
 - Other ideas were to use social media to expand the Waldorf presence. This would be coordinated with the marketing Coordinator. Need to find the best way to harness the goodwill of the school.
 - There needs to be more coordination between the PA and the Volunteering coordinator. A whole year map will be provided in the next couple of weeks

to state out what is going to be done and when. Using pictures might need.

- Budget surplus:
 - We made more money than expected. We are holding the preliminary budget for the playground for future things to be done.
 - The playground straw bale house cost was more than expected. There is a line item budget in the school budget for necessary playground items.
 - We have a surplus of \$7740. A listing of ideas and their cost was presented.
 - Speaker and PA system was approved: Option 1
 - The Stage curtains were approved.
 - Loretta Walker's request was approved.
 - Two commercial grade wagons for Early Childhood were approved.
 - Faculty requests: It was brought up that the teachers need to present their requests either in written form or in person.
 - The rest of the spending request were tabled until the fall.
 - Other ideas were presented with cost considerations: outside activities, tables and chairs, for the enrolment room and activities room.
 - We need to formalize requests to the PA so that it can be considered.
- Question & Discussion:
 - This involved the spending expenditures of the PA.
 - Roberto gave praise to Kim Washburn for her wonderful two years as PA moderator. We all agreed and cheered!

This concluded the PA meeting notes for June 02th.

Terry Wyllie, Secretary